

Agenda

October 15, 2021



Of: Citizen Budget Committee

Voting Members: Commissioners Rick Haaland and Neal Gaalswyk, Andrea Foster - District #3, Chris Hanneken – District #2, Kevin Krueger – District #5, David Laursen – District #4, and Craig Kochsiek– District #1

Staff : Sandra Norikane, Mark Peterson, and Joshua Stevenson

Date: Friday, October 15, 2021 - Public Meeting Room, Land Department Building, Backus, MN

- 9:00 A.M. 1. Call meeting to order with the flag pledge
- 2. Approval of Agenda
- 3. Budget related changes since last meeting (October 8, 2021)
- 9:15 A.M. 4. Capital Plan
- 9:45 A.M. 5. Road and Bridge (Highway)
- 10:00 A.M. 6. Probation
- 10:15 A.M. 7. Program Accomplishments
- 10:30 A.M. 8. Consider final budget recommendations
- 10:55 A.M. 9. Confirm next meeting date – (If needed) Friday, November 5, 2021 beginning at 9:00 A.M. Public Meeting Room, Land Department Building, Backus MN
- 11:00 A.M. 10. Adjourn



Budget related changes since last meeting (October 8, 2021)

- **2020 Unassigned General Fund Balance Use**

Consensus that using some of the \$614,726 (Net cash increase to unassigned fund balance for 2020) to reduce the 2022 levy may be appropriate

- **2020 Local Option Sales Tax (LOST)**

Consensus that using \$125,000 (estimated over the 5 years remaining) owed to taxpayers may be appropriate

- **Open Positions**

Consensus that budgeting 100% for positions with consistent vacancies may not be appropriate (See Sheriff's office levy vs actual history spreadsheet)

October 15, 2021

Agenda Item 4



Capital Plan

- See Spreadsheet
- See Website

October 15, 2021

Agenda Item 5



Road and Bridge (Highway)

- **2022 Budget**

Prior and current levy amounts reflect Local Option Sales Tax implementation in 2016
No expenses have been cut in recent budgets

- **Local Option Sales Tax (LOST)**

Approximately 120 miles of County Highway currently in the Fair to Poor range

- **Future**

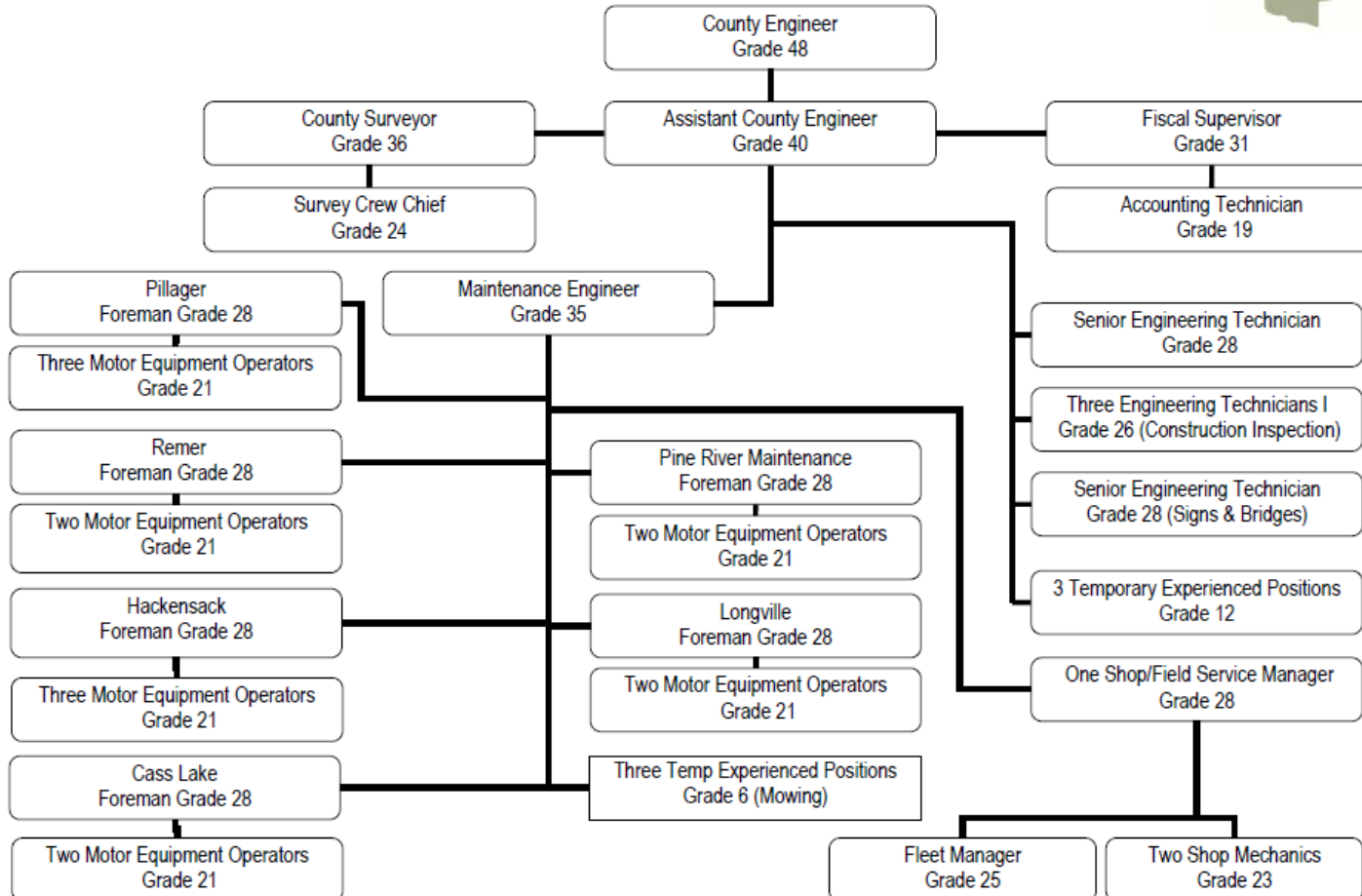
New roads and updated 5-15 year plan is needed



Highway Department

Our mission is to deliver quality public services to the citizens in an effective, professional and efficient manner.

Web services: www.co.cass.mn.us





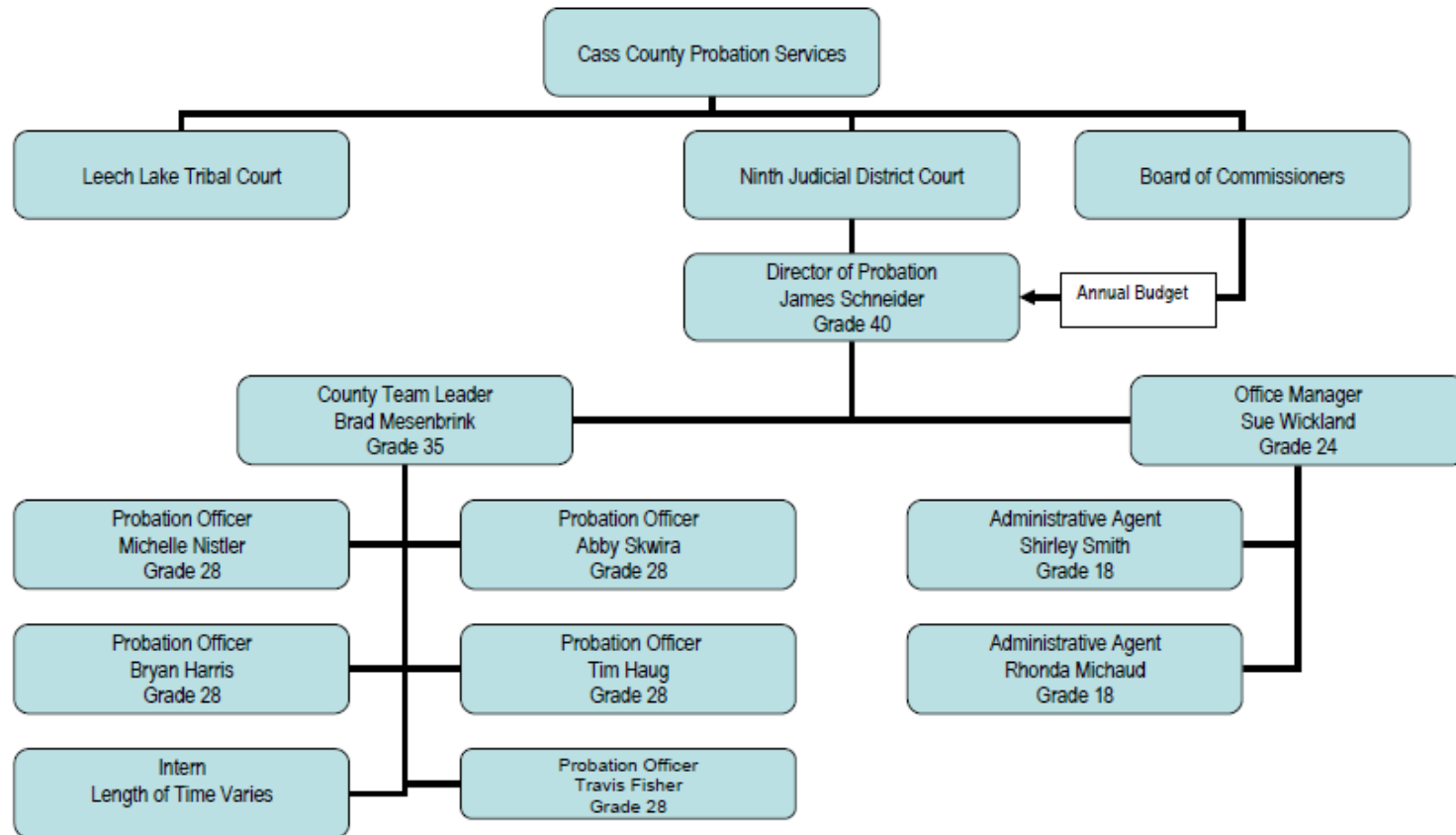
Probation

- **2022 Budget**
Consistent with current activity
- **Truancy Intervention – Collaborative Response (2021-2022 School Year)**
County Board committed Probation Officer and Social Worker to Attendance Review Board Meetings conducted by any of the 10 Cass County School Districts
- **Department of Corrections Ultimatum**
Starting on July 1, 2021 – Cass County can pay an invoice of approximately \$105,000 or take on additional gross misdemeanor cases with no additional funds from the State



Probation Services

Our mission is to deliver quality public services to the citizens in an effective, professional and efficient manner. Web services: www.co.cass.mn.us



October 15, 2021

Agenda Item 7



Program Accomplishments

- See Spreadsheet

October 15, 2021

Agenda Item 8



Consider Final Budget Recommendations

- 2020 Unassigned General Fund Balance Use = \$???
- Local Option Sales Tax (LOST) = \$???
- Open Positions in Sheriff's Office = \$225,000 (+/- 95% of current FTE)

Policy recommendations for County Board consideration

No preliminary levy recommendations until 2nd meeting

Preliminary levy should cover labor costs

Use of fund balance should not support operations (extraordinary events/items – pandemic)

October 15, 2021

Agenda Item 9



Confirm Next Meeting Date

- (If needed) Friday, November 5, 2021 beginning at 9:00 A.M. Public Meeting Room, Land Department Building, Backus MN
- TNT and Fee Hearing on December 9, 2021

October 15, 2021

Agenda Item 10



Motion to Adjourn

- TNT and Fee Schedule Hearing on December 9, 2021
- Thank you for your time