

# Meeting Notes

October 15, 2021



Of: Citizen Budget Committee

Members Present: Commissioners Rick Haaland and Neal Gaalswyk, Chris Hanneken – District #2, Kevin Krueger – District #5, and David Laursen – District #4

Staff Present: Sandra Norikane, Mark Peterson, Joshua Stevenson, Darrick Anderson and Jim Schneider

Date: Friday, October 15, 2021 - Public Meeting Room, Land Department Building, Backus, MN

- 9:00 A.M.
1. Commissioner Gaalswyk called the meeting to order with the flag pledge.
  2. Approval of Agenda: M/S/P Krueger, Hanneken – Motion to approve the agenda as presented.  
Unanimous
  3. Budget related changes since last meeting (October 8, 2021) – Staff reported a consensus by the committee that using some 2020 Unassigned General Fund Balance, using some Local Option Sales tax owed to taxpayers, and that less than 100% levy for open positions in the Sheriff's office may be appropriate when considering the 2022 final levy.
  4. Capital Plan – Recommended transfer of \$100,000 from 2020 Unassigned General Fund balance to capital plan fund.
  5. Road and Bridge (Highway) – Recommended an additional \$125,000 in Local Option Sale Tax (LOST) funded from LOST fund balance.
  6. Probation – No action taken
  7. Consider final budget recommendations – M/S/P Hanneken, Krueger – Motion to recommend a final levy at 2.99% over the 2021 levy based on adjustments including \$250,000 from 2020 Unassigned General Fund balance, \$125,000 from local option sales tax fund balance, \$225,000 from salary vacancies in the sheriff's office and adding \$100,000 from 2020 Unassigned General Fund balance to the capital plan fund. Unanimous.
  8. Policy Considerations – For future meetings, the Committee recommended not to convene the first budget committee meeting of the season until census data, market value adjustment data, new construction data, labor costs as a percentage of the levy data, and levy impact to taxpayer data is available from staff.
- 10:47 A.M.
9. Commissioner Gaalswyk Adjourned the meeting