



Cass County Sheriff's Office

Sheriff Bryan Welk

PO Box 1119 * 303 Minnesota Ave * Walker MN 56484
218-547-1424 * 800-450-2677 * 218-547-3394 (fax)

cass.sheriff@casscountymn.gov | www.casscountymn.gov



Civil Process Intake Form

To Be Served:

Name(s): _____

Address (Cass County only): _____

Phone Number(s): _____

Place of Employment: _____ Work Hours: _____

Work Address: _____

Other Possible Addresses: _____

Best Day(s) & Time(s) to Serve: _____

Descriptors:

Date of Birth and/or Age: _____ Male / Female

Eye Color: _____ Hair Color: _____ Facial Hair: _____

Height: _____ Weight: _____ Glasses? Yes or No

Other Descriptors/Info: _____

Vehicle Info: Make/Model: _____ Color: _____ Year: _____ Plate: _____

Safety Information:

Known Weapons? _____ Dangerous Animals? _____ Drug/Alcohol Abuse? Y or N

Billing/Contact Information:

(Where affidavit of service and invoice will be sent)

Name: _____ Phone #: _____

Address: _____

E-mail: _____

** Protecting & Serving the Citizens and Visitors of Cass County **

Eric Alger
Chief Deputy
218-547-7310

Chas Ratz
Lieutenant
218-547-7330

Chris Thompson
Lieutenant
218-547-7361

Trevor Dwire
Admin/Civil/TRIAD
218-547-7308

Emma Gribbin
Records
218-547-7303

Shanna Conner
Chief Dispatcher
218-547-1424

Chad Emery
Emergency Mgmt
218-547-7437