



# Cass County Sheriff's Office

## Sheriff Bryan Welk

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## EVENT APPLICATION

Request to hold a snowmobile race, radar run, or other timed or speed event including fishing tournaments on water, ice or land in Cass County.

**Application information: PERMIT FEE \$20.00 PER EVENT MUST BE INCLUDED**

ORGANIZATION: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_

LAKE/AREA WHERE  
EVENT WILL BE  
HELD: \_\_\_\_\_

TOWNSHIP/CITY: \_\_\_\_\_ SPECIFIC AREA USED: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_ ALTERNATE DATE: \_\_\_\_\_

TIME EVENT  
STARTS: \_\_\_\_\_ ENDS: \_\_\_\_\_ OTHER  
INFORMATION: \_\_\_\_\_

### Applicant Please Read

**Insurance:** The applicant must obtain a non-cancelable liability insurance policy in the amount of \$300,000. / \$1,000,000 naming the county and any municipality where the event is to be held as additional insured for the term of the event permit. All insurance information must be included with the application and fee at least two (2) weeks prior to the event. Any and all permits required from the Minnesota Department of Natural Resources must be attached with the permit application prior to approval.

**Clean-up:** The race/event site should be cleaned up to pre-event conditions within 24hrs. after the event. All debris must be removed from the site. Failure to follow all conditions, may result in the denial of future permits or citations being issued for non-compliance.

**Event cancellation:** The Cass County Sheriff's Office reserves the right to cancel any event / race at any time because of weather or ice conditions to ensure the public safety.

**Applications:** All applications must be received by the Cass County Sheriff's Office at least two (2) weeks prior to the scheduled event. The permit must be with the event director/coordinator or at the main staging area. All applications must include the permit fee for each event scheduled. Each event fee is \$20.00 per permit.

I agree to observe all laws and regulations relating to the use of snowmobiles or other equipment. I understand that this permit does not relieve me in any way from any responsibility or liability I may incur in connection with any activities undertaken pursuant to this permit. Cass County or representatives cannot be held responsible for any actions as the result of this permit being granted. I have read all information pertaining to this application and understand each item within the application.

**Applicant Signature:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

Your application will be reviewed and if approved, a permit will be sent to the address provided above. Please include the fee in the amount of \$20.00 for each event. A copy of the non-cancelable liability insurance policy must be enclosed.

Lt. Brad Rittgers  
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*\* Protecting & Serving the Citizens and Visitors of Cass County*

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